

Agreement for Students Exchange

Between

Fachhochschule Kufstein Tirol

University of Applied Sciences

And

Instituto Tecnológico de Costa Rica

The Fachhochschule Kufstein Tirol - University of Applied Sciences and Instituto Tecnológico de Costa Rica wish to establish a framework for student exchange programme which will support the promotion of all-round development of students, particularly in the areas of global outlook and cultural appreciation, and hereby agree to the terms and conditions as follows:

Number of Exchange Students: Each institution agrees to exchange a **total of 2 students** for **one or two semesters each**. Overall balance of student units can be achieved during the period of the Agreement.

Selection of Students: Students participating in this program will be accepted upon recommendation of the home institution, provided that they fulfill the admission requirements of the host institution. It is expected only students of good academic performance will be selected by the home institution. The host institution reserves the right of final approval on the admission of an exchange student.

Entrance Examinations and Language Competency: The host university will waive any requirements for entrance examinations. Language competency for participating students must be at a level which will allow them to attend classes taught in the language of the host institution.

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Advising and Assistance: Each university will provide visiting students with assistance concerning academic advising and course selection, administrative requirements, housing arrangements, and other topics necessary for a successful student exchange experience.

Credit Transfer: Upon completion of the exchange period, each university will provide the other with an official transcript for each participant in the program and, as necessary, supporting documentation (e.g. course level, course outlines and syllabi) needed to assign academic credit at the student's home university.

Students participating in this exchange will propose an academic program for their period of study at the host institution in agreement with the appropriate faculty and advisors of their home institution, so that, if applicable, credits or ECTS points accumulated at the host university may be validated by the home university. The ultimate decision regarding the assigning of credit for studies abroad resides with the student's home university.

Financial Arrangements: Exchange students shall remain registered as full-time students throughout the exchange period and pay normal tuition fees to the home institution. They will be enrolled at the host institution without having to pay tuition fees. They are however responsible for the costs of living, travelling, accommodation, insurance and other incidental expenses.

Insurance: Exchange students are required to arrange their own insurance against illnesses and accidents covering the period of their stay in the country of the host institution.

Immigration Formalities: Each institution will issue appropriate documents for visa purposes in accordance with the current law. It is the responsibility of each individual student to obtain a proper visa in a timely manner.

Students' Obligations and Entitlements: Exchange students will be subject to the rules, regulations and disciplinary policy of the host institution. Exchange students will be entitled academic resources and support services available to full-time students at the host institution.

Arrival Arrangements: On arrival at the host country, the host institution will provide exchange students with appropriate orientation on the host country and institution.

Period of Agreement: This Agreement will come into effect immediately upon signing. It will be in force for five years and may be revised and/or renewed upon mutual consent.

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Termination of Agreement: Either party may terminate this Agreement by serving a six-month prior written notice to the other party. Such termination shall not affect the validity and continuity of any incompletely discharged obligation agreed upon by the two parties before termination.

Signed for and on behalf of :

Signed for and on behalf of :

**FH Kufstein Tirol -
University of Applied Sciences**

**Instituto Tecnológico de
Costa Rica**

Prof. (FH) Dr. Thomas Madritsch
Managing Director (CEO)

Ing. María Estrada Sánchez, M.Sc.
Rector

Signature:

Date:

Signature:

TEC | Tecnológico
de Costa Rica
Rectoría

Date:

4/12/2024

Mag. Manuela Osterauer
**Head of International
Relations Office**

Signature:

Date: 9th September 2024